Mobile Printing for NBCU Employees:

- 1. No apps are needed to download. NBCU employees can use any mobile device.
- 2. Using your NBCU email, attach the document to be printed and send it to the following email address: nbcumobileprint@nbcuni.com
- 3. Walk up to any Canon copier and authenticate as you normally would using your ID Badge.

	NBCUniversal	
	Please identify yourself with your ID-Card	
		Job Code
16		AD Login

- 4. From the uniFLOW secure Print Release page, you will see your mobile print jobs.
- 5. Select the job/jobs and select Print (or Print & Delete).

		Job		Color	Format	Pages	Copies		
<u> 1</u>	5	Test Page	ò	B/W	Letter	1	1		
	5	Test Page	٢	B/W	Letter	1	1		
	-	Test Page		B/W	Letter	1	1		
	-	Test Page	١	B/W	Letter	1			
	5	Document.rtf	ò	B/W	Letter	1	1		
	5	Document.rtf	ø			1			
								✤	
Print+Delete Print+Keep Delete Options Select All Refresh Logout									

6. Your mobile print jobs will now be printed.

Mobile Printing for Guests:

- 1. No apps are needed to download. NBCU employees can use any mobile device
- 2. Using a personal or non NBCU email, attach the document to be printed and send it to the following email address: nbcumobileprint@nbcuni.com
- 3. You will receive an email from the uniFLOW system with a Job Code



4. Walk up to any Canon copier and press the 'Job Code' icon



5. Enter the Job code you received from your email and Press OK.



- 6. From the uniFLOW secure Print Release page, you will see your mobile print jobs
- 7. Select the job/jobs and select Print & Delete

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	Job		Format	Pages	Copies	Price	ᠿ
lb B	sample print.htm 5pA4.pdf	•	Letter Letter		1	0.0069 0.0345	
							=
	Fint+Delete	Delete	S	Melect All	e Loc	9 Inut	*

8. Your mobile print job/jobs will now be printed