

# NBCU Mobile Printing User's Guide

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## Mobile Printing for NBCU Employees:

1. No apps are needed to download. NBCU employees can use any mobile device.
2. Using your NBCU email, attach the document to be printed and send it to the following email address: nbcumobileprint@nbcuni.com
3. Walk up to any Canon copier and authenticate as you normally would using your ID Badge.



4. From the uniFLOW secure Print Release page, you will see your mobile print jobs.
5. Select the job/jobs and select Print (or Print & Delete).



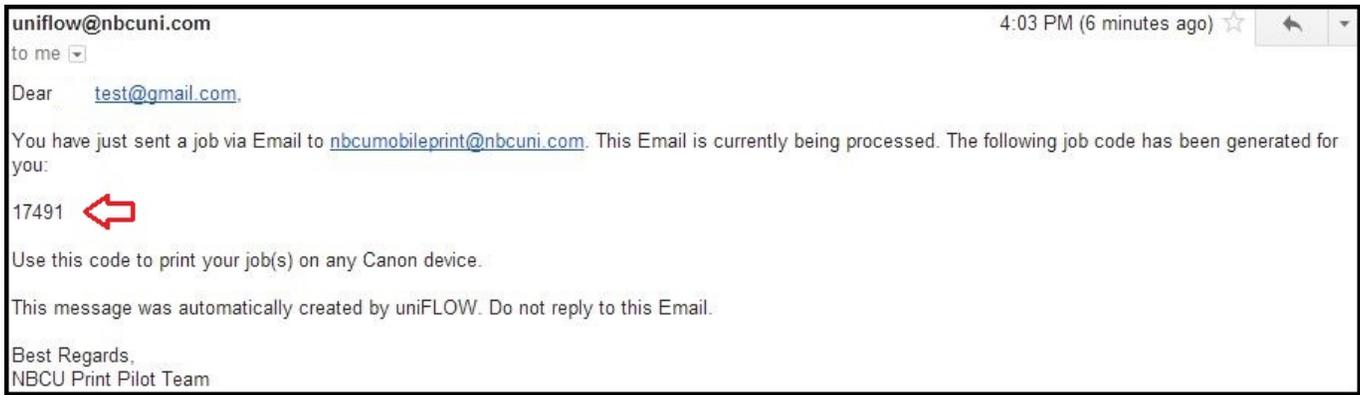
6. Your mobile print jobs will now be printed.

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## Mobile Printing for Guests:

1. No apps are needed to download. NBCU employees can use any mobile device
2. Using a personal or non NBCU email, attach the document to be printed and send it to the following email address: [nbcumobileprint@nbcuni.com](mailto:nbcumobileprint@nbcuni.com)
3. You will receive an email from the uniFLOW system with a Job Code

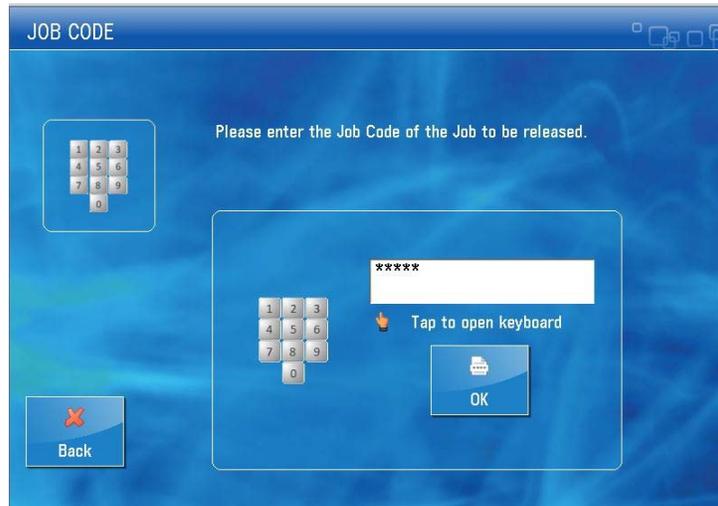


4. Walk up to any Canon copier and press the 'Job Code' icon



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- 5. Enter the Job code you received from your email and Press OK.



- 6. From the uniFLOW secure Print Release page, you will see your mobile print jobs
- 7. Select the job/jobs and select Print & Delete



- 8. Your mobile print job/jobs will now be printed